PRIVACY POLICY PURSUANT TO ARTICLE 13 AND 14 OF EU REGULATION 2016/679 (GDPR)

PRIVACY POLICY

Who is the Data Controller?

The Data Controller of the data collected through this site is METALTECNICA PRODUZIONI SRL (P. IVA 02499720403), with registered office in Via Gioachino Rossini, 26 - 47814 Bellaria Igea Marina (hereinafter also referred to as the "**Data Controller**"). The updated list of authorised data processors and external data processors is available at the offices of the Data Controller.

Why do we process your data and when do we collect them?

Navigation Data

While browsing our website we collect some personal data of users, e.g., the IP address of the PC, or the domain names of the computers and terminals used by users, the addresses in URI / URL notation (Uniform Resource Identifier / Locator) of the requested resources, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (successful, error, etc.) and others parameters relating to the operating system and the user's IT environment.

Service-Related Data

There is also a "*Contact Us*" area on our website that you can use to ask us for information: if you decide to write to us, we will also process your personal and contact details (name, surname, telephone number, email address).

What does the law allow us to do?

The European Union Regulation 2016/679 (GDPR) allows us to process the various types of data we have highlighted above for the following purposes:

Navigation Data	We need this data for statistical purposes, to improve our website and to protect the safety of
	your navigation. These data do not allow your identification. We process these data on the basis
	of our legitimate interest and that of the user (Article 6 letter f) GDPR).
Navigation Data (cookies)	We also collect data for the purpose of analysing and processing information about you, your
	preferences, habits, consumption choices and/or browsing experiences. This activity is also carried
	out using technologies such as cookies (our own or third-party cookies). Data collection through
	the use of cookies is done with your express consent (Article 6 letter a) GDPR). We inform you of
	this by means of a banner at the bottom of the website when you log on for the first time. For
	more information, please read our <u>cookie policy</u> .
Data relating to the contact form	We process your contact data such as first name, last name, telephone number and your e-mail in
in the "Contact Us" section	order to be able to process your contact request. The GDPR allows us to process this data without
(Service-Related Data)	your consent because it serves to fulfil pre-contractual measures (Article 6 letter b) GDPR). You
	can always decide not to provide us with the data but you will not be able to send us any request
	for a quote.

How do we process your data?

Data processing will be carried out through instruments and procedures designed to ensure security and confidentiality and may be carried out both through our website and through other electronic tools (e.g. internal management systems) and sometimes also with the aid of paper supports. In addition to the Data Controller, in some cases access may be granted to other parties involved in the organisation of this Website (administrative and commercial staff, system administrators, etc.) or external parties (such as third-party technical service providers, hosting providers, IT companies, communication agencies) appointed, in the cases provided for by the regulations, as Data Processors by us. You can obtain a complete list of the Data Processors by writing to us at the e-mail address info@metaltecnica.com

How long do we keep your data?

<u>Navigation data</u>: the data collected by the website during its operation is stored for the time strictly necessary to carry out the specified activities. On expiry, the data will be deleted or anonymised, unless there are further purposes for their retention. The Data Controller has no control over cookies entirely managed by third parties and has no access to information collected through these cookies. For more details on the retention of data collected through cookies, refer to the <u>cookie policy</u>.

Service-Related Data:

 Data relating to the contact form: The data will be kept for the time strictly necessary to process the request made and in any case no longer than three months from their acquisition.

Where is your data?

The processing we carry out with your personal data related to the Service takes place on European soil. We have chosen partners who allow us to keep the data within the EU, in accordance with the requirements of the Regulation. Your Navigation Data (IP address), on the other hand, through the installation of cookies (for more information on cookies read our <u>cookie policy</u>), may be transferred outside the European Union, and in particular to the United States (by way of example, Google) with appropriate safeguards.

Who has access to your data?

Your data may be made accessible to employees and collaborators of the Data Controller in their capacity as data processors and/or system administrators and/or other parties (by way of example: professional firms, consultants, software companies which provide management software, etc.) which carry out outsourced activities on behalf of the Data Controller, in their capacity as external data processors.

The Data Controller may communicate your data to the Public Administration, Supervisory Bodies and/or Judicial Authorities as well as to all other parties for whom the communication is mandatory or required by law. Your data shall not be disclosed.

What are your rights?

As a data subject, you have the right to obtain, in the cases provided for, access to your personal data and the correction or cancellation of the same or the limitation of the processing that concerns you or to oppose the processing (to know what all your rights are, you can consult Articles 15 and following of the Regulation). To exercise your rights you can write to us at info@metaltecnica.com.

Right to complain

This does not affect your right to lodge a complaint with the Italian Data Protection Authority (Garante), as provided for by Article 77 of the GDPR, or to take legal action, pursuant to Article 79 of the Regulation, if you believe that the processing of your data violates the GDPR.

Protecting the privacy of minors

This website is aimed at a general audience, however, its services are intended for people aged 18 years and over. We do not request, collect, use or disclose personal data from persons under the age of 18 online. If we discover that we have personally collected data from a child, we will delete it immediately.

This privacy policy was updated on 23/03/2021