



DISCLOSURE ART. 13 AND 14 OF EU REGULATION 2016/679
Interested parties: Suppliers and their contact persons

Dear Supplier,

Metaltecnica Produzioni srl, as Data Controller of your personal data, pursuant to and for the purposes of Regulation (EU) 2016/679 hereafter 'GDPR', hereby informs you that the aforementioned legislation provides for the protection of data subjects with respect to the processing of personal data and that such treatment will be based on the principles of correctness, lawfulness, transparency and protection of your privacy and your rights.

To achieve its contractual purposes, relating to the management of the contractual relationship, Metaltecnica Produzioni s.r.l. needs to acquire personal data, such as, for example, the name and surname, the telephone or mobile phone number, the e-mail address, the tax code, etc.

Your personal data will be processed in accordance with the legislative provisions of the aforementioned law and the confidentiality obligations set forth therein.

Purpose of treatment: in particular, your data will be processed for the following purposes related to the implementation of obligations relating to legislative or contractual obligations:

- Obligations required by law in the tax and accounting fields;
- Management of suppliers;
- Obligations foreseen by current laws;
- Historical supplier invoicing.

The legal basis of the data processing described above is the legal and / or contractual obligation.

The processing of functional data for the fulfillment of these obligations is necessary for a correct management of the contractual relationship and their conferment is mandatory to implement the purposes indicated above.

The Data Controller also announces that any non-communication, or incorrect communication, of one of the mandatory information, may cause the inability of the Data Controller to guarantee the adequacy of the treatment itself.

Method of treatment: the treatment is carried out with manual and / or IT and telematic tools, in order to guarantee the security, integrity and confidentiality of the data in compliance with the physical and logical organizational measures, provided for by the current provisions, in order to minimize the risks of destruction or loss, unauthorized access, unauthorized modification and disclosure in compliance with the methods set out in articles 6, 32 of the GDPR.

Communication: for the performance of certain activities, or to provide support for the operation and organization of the activity, some data may be disclosed to recipients, including companies or external subjects who are entrusted with the service and who will treat them as data processors.

Personal and particular data, as needed, can be communicated to the following subjects:

- IT company;
- Banking institutions for the management of collections and payments;
- Companies that manage postal services;
- Consultants and freelancers, including associates in legal, tax, accounting, etc .;
- Constitutional or constitutional bodies.

Within the company structure, your data will be processed only by personnel expressly authorized by the Data Controller and, in particular, by the following categories of employees:

- Administration.

Disclosure: your personal data will not be disclosed in any way.

Retention period: we inform you that, in compliance with the principles of lawfulness, purpose limitation and data minimization, pursuant to art. 5 of the GDPR, the retention period of your personal data is:

- established for a period of time not exceeding the achievement of the purposes for which they are collected and processed and in compliance with the mandatory times prescribed by law.

Data Controller: the Data Controller, in accordance with the regulations, is "Metaltecnica Produzioni srl", based in Via Rossini snc, at 47814 Bellaria Igea Marina (RN) Italy, VAT / Tax Code 02499720403 - phone +39 0541 347852 - fax +39 0541 347660 - info@metaltecnica.com - in the person of its pro tempore legal representative.



EU Reg. 2016/679: Articles 15, 16, 17, 18, 19, 20, 21, 22 - Rights of the interested party

1. The interested party has the right to obtain confirmation of the existence or not of personal data concerning him, even if not yet registered, and their communication in an intelligible form.
2. The interested party has the right to be informed:
 - a. the origin of personal data;
 - b. the purposes and methods of treatment;
 - c. the logic applied in case of treatment carried out with the aid of electronic instruments;
 - d. the identity of the owner, manager and the representative appointed pursuant to article 5, paragraph 2;
 - e. of the subjects or categories of subjects to whom personal data may be communicated or who can learn about them as appointed representative in the territory of the State, managers or agents.
3. The interested party has the right to obtain:
 - a. updating, rectification or, when interested, integration of data;
 - b. the cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including those whose retention is unnecessary for the purposes for which the data were collected or subsequently processed;
 - c. the attestation that the operations referred to in letters a) and b) have been brought to the attention, also as regards their content, of those to whom the data have been communicated or disseminated, except in the case where this fulfillment proves impossible or involves the use of means manifestly disproportionate to the protected right;
 - d. data portability.
4. The interested party has the right to object, in whole or in part:
 - a. for legitimate reasons, the processing of personal data concerning him, even if pertinent to the purpose of the collection;
 - b. to the processing of personal data concerning him for the purpose of sending advertising materials or direct selling or for carrying out market research or commercial communication.

If the conditions are met, the interested parties also have the right to lodge a complaint with the Guarantor as the supervisory authority according to the procedures provided.

For any further information, and to assert the rights recognized by the European Regulation, you can contact the data controller.